Production budget

WeClickk

PLAN · TOP SHEET

PRODUCTION _____ CLIENT _____ SHOOT DATES _____ CURRENCY _____

TOP SHEET

BUDGET	MARGIN TARGET	ALLOCATED FOR THE SHOOT	TOTAL PLANNED	LEFT TO SPEND

Allocated for the shoot is the budget minus the margin target. Left to spend is the allocation minus the total planned. Below zero means you are over the allocation.

BY CATEGORY

Category	Lines	Estimate	% of total	Notes
Crew				
Talent				
Equipment				
Locations				
Wardrobe & props				
Catering				
Units				
Other costs				
Total planned				

AFTER THE SHOOT

CHANGES ON SET	FINAL COST	MARGIN KEPT

NOTES

ASSUMPTIONS, EXCLUSIONS AND PAYMENT TERMS

Budget lines

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PLAN · CREW, TALENT, EQUIPMENT

PRODUCTION _____ CLIENT _____ SHOOT DATES _____ CURRENCY _____

CREW

SUBTOTAL _____

Resource	Rate	Unit	Qty	Estimate	Notes
Director of photography · Karim Haddad	*3,500*	*Daily*	*2*	*7,000*	*Incl. prep day*
Gaffer · Sara Nasser	*1,800*	*Daily*	*2*	*3,600*	

TALENT

SUBTOTAL _____

Resource	Rate	Unit	Qty	Estimate	Notes
Lead · Layla Mansour	*2,500*	*Daily*	*2*	*5,000*	*Via agency*

EQUIPMENT

SUBTOTAL _____

Resource	Rate	Unit	Qty	Estimate	Notes
Camera package	*4,000*	*Per day*	*2*	*8,000*	*Rental*

Budget lines

WeClickk

PLAN · LOCATIONS, WARDROBE, CATERING, UNITS, OTHER

PRODUCTION _____ CLIENT _____ SHOOT DATES _____ CURRENCY _____

LOCATIONS

SUBTOTAL _____

Resource	Rate	Unit	Qty	Estimate	Notes
Family villa, Al Barsha	*6,000*	*Flat*	*1*	*6,000*	*Both days*

WARDROBE & PROPS

SUBTOTAL _____

Resource	Rate	Unit	Qty	Estimate	Notes

CATERING

SUBTOTAL _____

Resource	Rate	Unit	Qty	Estimate	Notes
Lunch	*75*	*Per person · day*	*50*	*3,750*	*25 people, 2 days*

UNITS

SUBTOTAL _____

Resource	Rate	Unit	Qty	Estimate	Notes
Crew van with driver	*650*	*Per day*	*2*	*1,300*	

OTHER COSTS

SUBTOTAL _____

Resource	Rate	Unit	Qty	Estimate	Notes
Filming permit	*2,500*	*Flat*	*1*	*2,500*	

Units: Hourly, Daily or In-house for crew and talent. Per day, Per hour or Flat for locations. Per day, Per person · day, Per unit or Flat for units.

Changes on set

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EXECUTE · WHAT MOVED THE BUDGET

PRODUCTION _____ CLIENT _____ SHOOT DATES _____ CURRENCY _____

CHANGES ON SET

LOGGED DURING THE SHOOT

Date	Type	What changed	Amount	Who pays	Approved by
30 Oct	*Time*	*Overtime, 1 hour, full crew*	*2,400*	*Production*	*Producer*
		Total changes			

Type: Time, Scope, Vendor, Weather, Talent, Equipment, Permit, Other. Each change puts the shoot on plan, over plan or under plan.